



**JUNIOR LEAGUE OF  
RICHMOND**

*Women building better communities®*

# **New Member Registration Packet**

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**Junior League of Richmond  
Mayo-Carter House  
205 West Franklin Street  
Richmond, Virginia 23220  
804.643.4886  
[www.jlrichmond.org](http://www.jlrichmond.org)**



Dear Prospective Volunteer,

The New Member Committee is delighted that you are interested in becoming a volunteer with the Junior League of Richmond (JLR). The Junior League of Richmond is proud of giving over 80 years of community service to the area and also proud of the volunteers like you who make it possible. The success of the JLR depends on welcoming women who are committed to making a positive difference in our community. The Junior League of Richmond believes that trained community volunteers can change our world for the better!

Before applying for membership, please give careful thought to the requirements for becoming a JLR volunteer:

- An interest in voluntarism
- Commitment to community service
- An Interest in developing potential for voluntary community service
- Age and residency requirements:
  - A New Member shall be at least 21 years of age before the end of the fiscal year
  - (May 31) in which she joins as a New Member.
  - A New Member must live in the Richmond area. The Richmond area is defined as any location within a 45-mile radius of the center of the city of Richmond (9<sup>th</sup> and Main Streets).

As part of our training process you will be required to participate in and complete the New Member Course. This Registration Packet includes all of the information about the New Member Course. It covers a range of topics that will help answer any questions you may have. Please complete the New Member Commitment Form, New Member Data Form (page 4) and the short answer questions (page 5) found in this packet. These forms need to be completed and signed by you. **Your forms should be turned in by Friday, April 30, 2010.** **The requirements of the New Member Course must be completed before you will be considered for Active membership in the Junior League of Richmond.**

Please feel free to contact anyone on the New Member Committee with questions. We look forward to getting to know you and working together to improve our community.

Sincerely,

**Michelle B. Miller**  
New Member Committee, Chair  
mllrmchll@yahoo.com



## JUNIOR LEAGUE OF RICHMOND

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### ***Mission Statement***

***The Junior League of Richmond is an organization of women committed to promoting voluntarism, developing the potential of women, and improving communities through the effective action and leadership of trained volunteers. The Junior League of Richmond reaches out to women of all races, religions and national origins who demonstrate an interest in, and commitment to, voluntarism.***

### **Goals of the New Member Course**

The New Member year is comprised of various meetings, social gatherings, participation in existing Junior League projects and many other experiences to integrate you into an organization of women committed to promoting voluntarism, developing the potential of women, and improving communities through the effective action and leadership of trained volunteers.

The New Member kick-off meeting, **Super Saturday**, will be held **September 11, 2010**, in which you will have the opportunity to meet other New Members and be introduced to the New Member Committee Advisors, leaders and other representatives of the Junior League of Richmond. Each subsequent meeting is organized to introduce you to the organizational structure of the Junior League of Richmond and acquaint you with the League's committees and projects. This exposure will help you determine where you may want to begin your volunteer career with the League.

A list of New Member requirements is included in this packet and it will be reviewed at the inception of the course year by the New Member Committee Advisors. The requirements are structured around giving you as many opportunities as possible to work hands-on with various League projects, such as The Clothes Rack, Done-in-a-Day opportunities, New Member projects, and General Membership Meetings.

This packet also includes short answer questions and a matrix that will be completed by each prospective member of the Junior League of Richmond. The short answers you provide and the matrix options you select will be used for information gathering purposes and will not be used to exclude an individual from becoming a member of the Junior League of Richmond.



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**New Member Commitment Form**

*(New Members must sign this form and turn it in with the application by April 30, 2010.)*

The Junior League of Richmond knows that its value to our community depends on the commitment of its volunteers. Each New Member of the Junior League of Richmond (including New Member Transfers) is required to complete the following requirements before she can become an Active member of the Junior League of Richmond:

**I. Completion of the Core Curriculum**

Community Council	Events Council	Membership Council	The Clothes Rack	TILI	Finance
<input type="checkbox"/> 2 Community Projects	<input type="checkbox"/> Work <b>one</b> 3-hour shift at an Event <b>-OR-</b> <input type="checkbox"/> Purchase Event tickets	<input type="checkbox"/> <b>Super Saturday</b> (9-11-10) <input type="checkbox"/> 2 General Membership Meetings <input type="checkbox"/> 2 New Member Meetings <input type="checkbox"/> 1 Advisor-facilitated social <input type="checkbox"/> 1 Advisor meeting	<input type="checkbox"/> 6 shifts (3-hours each) or buyout/donation options to be outlined at a later date	<input type="checkbox"/> 4 Training Modules (2 occur at Super Saturday)	<input type="checkbox"/> <b>\$65</b> Registration fee (due with application) <input type="checkbox"/> <b>\$153</b> New Member Dues (due 9-11-10) <input type="checkbox"/> \$153 Active Member Dues (due March 2011)

**II. Electives – pick 3 of the following (one can be done multiple times):**

Community Council	Events Council	Membership Council	Sustainer Council	Clothes Rack	TILI
Done-In-A-Day	Work <b>one</b> 3-hour shift at an Event <b>-OR-</b> Purchase Event tickets	General Membership Meeting	Sustainer Event	3-hour shift	Training Module

*The traditional New Member Course runs from August through May. There is an option to complete the course at an accelerated pace. If you are interested in this option, please let your advisor know so she can help you plan your year accordingly.*

I understand that as a New Member of the Junior League of Richmond, the above list of requirements is subject to change. I must attend all New Member Course Meetings or approved make-up meetings. In the event that I must miss a meeting, I will notify my New Member Advisor before the meeting. I will also make up any missed meetings as determined by the New Member Committee.

I also understand that my attendance record for the above described meetings as well as fulfillment of my requirements and of my Clothes Rack responsibilities will be considered by the Board of Directors of the League prior to my being voted into the Active membership of the Junior League of Richmond. If, at the conclusion of my New Member Course, I have not completed all of the requirements by the established deadline, I will not be voted an Active member of the Junior League of Richmond.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



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**New Member's Information**

**Name:**

\_\_\_\_\_

(First)

(Middle)

(Last)

(Preferred Name)

**Spouse's Name** (If Applicable): \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work/Other Phone:** \_\_\_\_\_

**Mobile Phone:** \_\_\_\_\_

**Preferred Email Address:** \_\_\_\_\_

**Birth Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
*(You must be 21 years of age to apply)*

**T-Shirt Size** (circle one): **S M L XL**

**Employer/Position:** \_\_\_\_\_

**If you were referred by a member of the JLR please list her name:** \_\_\_\_\_

**Method of Payment:**

\_\_\_ Registration Fee Enclosed (\$65 - required with application)

\_\_\_ New Member Dues Enclosed (\$153 – payable on or before September 11, 2010 at Super Saturday)

\_\_\_ Total Enclosed (\$218)

**Select one:**

Check # \_\_\_\_\_

Cash \_\_\_\_\_

Credit Card by phone (call Martha Ware Bryan, Office Manager at 804.643.4886, ext. 11)



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**Please answer all questions: (on a separate sheet)**

*(THESE QUESTIONS ARE FOR INFORMATION GATHERING PURPOSES ONLY)*

1. How did you learn about the Junior League of Richmond? What is driving your commitment to apply? What about our mission (see page 2) interests you?
2. Why do you want to become a member of a volunteer service organization? What are your volunteer interests? What specific community concerns do you have?
3. What personal, employment or educational commitments might affect your ability to meet the time commitments of the Junior League of Richmond, now or in the future? Please explain how you plan to incorporate this new commitment required by the Junior League of Richmond into your schedule?
4. Will you need any special assistance during your New Member year? This question is asked so that we can make sure that special assistance is provided to anyone who may need it (e.g. visually impaired, hearing impaired, wheelchair bound).
5. Are you currently or have you ever been involved in any other community or non-profit organizations? Please list all that apply and involvement in that organization.
6. Do you see yourself being interested in a leadership position in the League one day? If so, what type?

**New Member Group Placement**

New Members are placed in small groups and assigned an advisor who will guide them through the New Member Course. So that we can align your group with your interests, please rank the groups in order of which you would like to be placed (1 being highest). We will do our best to place you in the group of your choice:

	<u>Working</u>	<u>Non-working</u>
Single	_____	_____
Married with children	_____	_____
Married without children	_____	_____
Other _____	_____	

**Please group me with :**

\_\_\_\_\_

*(You may request **one** other New Member to be grouped with- she must also request you. This is completely optional.)*

\*Please note that we cannot honor requests for a specific New Member Advisor\*



## **JUNIOR LEAGUE OF RICHMOND**

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The applicant portion of this packet which includes the New Member Commitment Form, the New Member Data Form and the Short Answer Section must be completed and returned via one of the methods listed below on or before **Friday, April 30, 2010**. At that time you must also pay the \$65 registration fee. The application will not be processed until the registration fee is received.

If you have any questions about the logistics of submitting the application or the payment, please call Martha Ware Bryan, our JLR Office Manager, at 804.643.4886, ext. 11.

**Mail to or drop off your application at:**

Junior League of Richmond  
Mayo-Carter House  
205 West Franklin Street  
Richmond, Virginia 23220

**Fax to:**

804.643.4887

Please note that the New Member Groups will be formed immediately following the deadline of **Friday, April 30, 2010**. Applications will be accepted after that on a case by case basis. There may be events held in August that late applicants could miss. Because we want you to have the best New Member experience possible, we ask that you please turn in the application no later than **April 30, 2010**

If you have questions or concerns about the requirements or the application, please email them to:

**[JLRNewMember@gmail.com](mailto:JLRNewMember@gmail.com)**

Thank you for taking the time to complete this application and for making a commitment to our community through the Junior League of Richmond!!